



## ***IBEF Scholarship Application Checklist***

### **Important Messages:**

1. Application Deadlines: November 15 and May 1 of every year.
2. All application materials, including the Recommendation Form from the Department Chair, **must be submitted together in one large sealed envelope**. Any materials missing cannot be submitted separately. Incomplete application packets will not be considered. Students are responsible to ensure all documents are submitted on time.
3. Applicants must be full-time students. Exceptions to this rule are only possible through a petition explaining why full-time registration is not possible or necessary. An IBEF Petition Form may be attained from the Financial Aid Office or the UWest website
4. **DO NOT** fax or e-mail the IBEF application materials. Please submit the documents together in one large sealed envelope to the following address: *IBEF Scholarship/Fellowship Program, University of the West, 1409 Walnut Grove Ave., Rosemead, CA 91770*

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### **Required documents check list-**

#### **1) First-time IBEF Applicants, and newly admitted students to the MA, MDiv, DBMin and PhD program:**

[ ]	<b>1) IBEF Scholarship Application Form;</b>
[ ]	<b>2) Official Transcript;</b>
[ ]	<b>3) Two Letters of Recommendation</b>
[ ]	<b>4) IBEF Essay-</b> 1. Statement of Purpose_(Why did you decide to study Religion?) 2. The reason why you are applying for Scholarship; 3. After you graduate, what do you hope to contribute to Buddhism?
[ ]	<b>5) Completed IBEF monastic verification letter (for monastic student only)</b>

#### **2) Continued IBEF Scholarship recipients:**

[ ]	<b>1) IBEF Scholarship Renewal Application Form;</b>
[ ]	<b>2) A Recommendation Form filled out by Academic Advisor and Department Chair.</b> (The completed recommendation form must be in a sealed envelope with the flap signed by the Chair).
[ ]	<b>3) Completed IBEF monastic verification letter annually submitted (for monastic student only)</b>
[ ]	<b>4) Completed 50 Service Hours in UWest or Hsi Lai Temple each semester.</b>



**INTERNATIONAL BUDDHIST  
EDUCATION FOUNDATION**  
3456 S. Glenmark Dr.,  
Hacienda Heights, CA 91745

## ***IBEF Scholarship Renewal Application Form***

- Please indicate the semester for which you apply:  Spring  Fall \_\_\_\_\_(year)

a 、 Name \_\_\_\_\_ Student ID number: \_\_\_\_\_  
First Middle Last

b 、 Phone Number (\_\_\_\_\_)\_\_\_\_ - \_\_\_\_\_ E-Mail \_\_\_\_\_

### **Mailing address**

\_\_\_\_\_  
Street

\_\_\_\_\_  
City State Zip

c 、 Are you a monastic?  Yes  No Dharma Name: \_\_\_\_\_

If yes, please provide the name of the order or lineage with which you are associated:

\_\_\_\_\_

d 、 Please list number of times you have received IBEF funding in the past: \_\_\_\_\_

e 、 Program  PhD  DBMin  MA  MDiv  Other \_\_\_\_\_

f 、 Current Academic Major and Area of Concentration \_\_\_\_\_

g 、 Expected Date of Graduation from University of the West

Summer  Fall  Spring Year \_\_\_\_\_

The necessary application package for this scholarship may be requested from UWest. All required documentation must be delivered in person or by mail. No Facsimiles or e-mails will be accepted. Please mail or send the application and supporting documents together in one large sealed envelope to:

Atten: IBEF Scholarship/Fellowship  
University of the West  
1409 Walnut Grove Ave., Rosemead, CA  
91770

### **Certification and Authorization Release**

I certify that all information I have provided on this application is true to the best of my knowledge. I authorize the Office of the Registrar at University of the West to release transcripts, letters of recommendation, applications, and accompanying documents to scholarship donors and to publicize my scholarship award if I am a recipient.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Revised: 04/09/2020