



REENTRY

Office of the Registrar

1409 Walnut Grove Ave, Rosemead, CA 91770

626.571.8811 (phone) | 626.571.1413 (fax)

Use this form to return after a break in enrollment lasting less than one year (less than two full terms, excluding summer).

Submit Petition for Reinstatement to return immediately following a dismissal with no break in enrollment.

Submit Application for Readmission to Admissions Department to return from break in enrollment of two full terms or longer, excluding summer.

Approvals Required

All returning students:	Department Chairperson, Accounting, Financial Aid
Students not in good standing:	Chief Officer of Student Affairs
F-1 students:	International Student Advisor

Submit Approved Form to Registrar's Office with approved Registration form attached.

Student Name: _____ Student ID #: _____

Program: _____ Level: Bachelor Master Doctoral IEP/Non Degree

eMail: _____ Phone: _____

Current Address

Last Term Attended: _____ Reentry Term: _____

**NOTE: If you have been out two full terms or longer, excluding summer, do not use this form.
SEE ADMISSIONS TO SUBMIT APPLICATION FOR READMISSION**

Explain the reason for your break in enrollment and return: (please be specific)

Student Signature: _____ Date: _____

Office Use Only

Approvals

Date Received _____ LDA [Term]: _____ SAP Status: _____

Department Chair: _____	Date: _____	Approved	Denied
Chief Officer, Student Affairs: _____	Date: _____	Approved	Denied
Accounting: _____	Date: _____	Clear	Not Clear
Financial Aid: _____	Date: _____	Clear	Not Clear
F-1 Advisor: _____	Date: _____	I-20 Current	Issued

Comments:

Processing

Registrar: _____ Date: _____