



Business Administration Declaration of Concentration

Business Administration Office

1409 Walnut Grove Avenue, Rosemead, CA 91770

phone 626-571-8811

All undergraduate and graduate business administration majors meet with their program advisor during their first year in the program to discuss areas of concentration and to complete the *Declaration of Concentration* form.

Students must submit approved form to Registrar's Office for processing.

Changes made after a full year of study will result in a change of catalog year. Refer to the UWest Academic Catalog for details on BA and MBA concentrations.

F-1 students: STEM eligibility is applicable only to MBA students. *Certificate & BA concentrations are not STEM eligible.*

- **Bachelor of Arts (BA) in Business Administration:** Required. All undergraduates must select one concentration from the list below no later than their fourth semester of study. *Concentrations are not STEM eligible.*
- **Master of Business Administration (MBA):** Optional. MBA students may choose to concentrate in one of five MBA concentrations by checking the appropriate box below. Declaration should be submitted no later than entering the third semester of study. MBA students who do not wish to declare a concentration may indicate this below.
- **Certificate Enrollment:** Optional. Students enrolled in a certificate program work with the Department Chair to develop an optional concentration. *Concentrations are not STEM eligible.*

Name: _____ ID#: _____
Last / Family Name First Name

Current Address: _____

Phone: _____ Email: _____

Student's Signature: _____ Date: _____

Initial Concentration **Changing Declared Concentration:** *current concentration, if changing* _____

BA in Business Administration Concentration Required
<input type="checkbox"/> Accounting
<input type="checkbox"/> Computer Information Systems
<input type="checkbox"/> International Business
<input type="checkbox"/> Marketing

Master of Business Administration Concentration Optional
<input type="checkbox"/> Computer Information Systems (STEM eligible)
<input type="checkbox"/> Data Analytics (STEM eligible)
<input type="checkbox"/> Finance (STEM eligible)
<input type="checkbox"/> International Business
<input type="checkbox"/> Nonprofit Organization Management
<input type="checkbox"/> <i>NO CONCENTRATION</i>

Certificate *Optional Concentration:* _____

Departmental Approvals

Program Advisor: _____ Date: _____

Program Chair: _____ Date: _____

Comments – include specific course requirements if appropriate.

Registrar's Office Processed by: _____ Date Processed: _____