



## ***IBEF Scholarship/Fellowship Application Checklist***

### **Important Messages:**

1. Application Deadlines: November 15 and May 1 of every year.
2. All application materials, including the Recommendation Form from the Department Chair, **must be submitted together in one large sealed envelope**. Any materials missing cannot be submitted separately. Incomplete application packets will not be considered. Students are responsible to ensure all documents are submitted on time.
3. Applicants must be full-time students. Exceptions to this rule are only possible through a petition explaining why full-time registration is not possible or necessary. An IBEF Petition Form may be attained from the Financial Aid Office or the UWest website
4. **DO NOT** fax or e-mail the IBEF application materials. Please submit the documents together in one large sealed envelope to the following address: *IBEF Scholarship/Fellowship Program, University of the West, 1409 Walnut Grove Ave., Rosemead, CA 91770*

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### **Required documents check list-**

#### **1) First-time IBEF Applicants, and newly admitted students to the MA, MDiv, DBMin and PhD program:**

[ ]	<b>1) IBEF Scholarship Application Form;</b>
[ ]	<b>2) Official Transcript;</b>
[ ]	<b>3) Two Letters of Recommendation</b>
[ ]	<b>4) IBEF Essay-</b> 1. Statement of Purpose_(Why did you decide to study Religion?) 2. The reason why you are applying for Scholarship; 3. After you graduate, what do you hope to contribute to Buddhism?
[ ]	<b>5) Completed IBEF monastic verification letter (for monastic student only)</b>

#### **2) Continued IBEF Scholarship recipients:**

[ ]	<b>1) IBEF Scholarship Renewal Application Form;</b>
[ ]	<b>2) A Recommendation Form filled out by Academic Advisor and Department Chair.</b> (The completed recommendation form must be in a sealed envelope with the flap signed by the Chair).
[ ]	<b>3) Completed IBEF monastic verification letter annually submitted (for monastic student only)</b>
[ ]	<b>4) Completed 50 Service Hours in UWest or Hsi Lai Temple each semester.</b>



**INTERNATIONAL BUDDHIST  
EDUCATION FOUNDATION**

3456 S. Glenmark Dr.,  
Hacienda Heights, CA 91745

***IBEF Scholarship/Fellowship Application Form***

• Please indicate the semester for which you apply: Spring Fall \_\_\_\_\_(year)

• Please select:  IBEF Scholarship  IBEF Monastic Fellowship

a、Name \_\_\_\_\_ Student ID number: \_\_\_\_\_  
Last First

b、Mailing address  Check here if address has changed in UWest registrar record

Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

c、Phone Number (\_\_\_\_\_)\_\_\_\_\_-\_\_\_\_ E-Mail \_\_\_\_\_

d、Gender:  Male  Female Date of Birth: \_\_\_\_\_(MM/DD/YYYY)

e、Are you a monastic?  Yes  No Dharma Name: \_\_\_\_\_  
If yes, please provide the name of the order or lineage with which you are associated:

\_\_\_\_\_

f、Please list number of times you have received IBEF funding in the past: \_\_\_\_\_

g、Citizenship  U.S. Citizen /Permanent Resident  F-1 Visa Student  
 R-1 Visa Student  Other, Specify \_\_\_\_\_

h、Current degree Program  PhD  DBMin  MA  MDiv  Other

i、Current Academic Major and Area of Concentration \_\_\_\_\_

j、Educational Background: Print the names and locations of all high schools, colleges, and universities attended. Begin with the last institution attended.

Names of Institutions	Location (City, state, and country, if not in U.S.)	Dates of Attendance		Degrees and Dates of Conferred or expected Degree
		From	To	

k、 Career Objective \_\_\_\_\_  
\_\_\_\_\_

l、 Expected Date of Graduation From University of the West  
 Summer     Fall     Spring    Year \_\_\_\_\_

m、 Extracurricular Involvement: Include memberships, offices, and activities from high school, college, and community and volunteer organizations. Use an additional sheet if necessary.

1. High School \_\_\_\_\_  
\_\_\_\_\_

2. College \_\_\_\_\_  
\_\_\_\_\_

3. Community/Volunteer \_\_\_\_\_  
\_\_\_\_\_

n、 Honors and Awards: Include special awards, prizes, scholarships, and recognition. List the school or organization that granted the award. Add additional sheets if necessary.

\_\_\_\_\_  
\_\_\_\_\_

o、 Employment History: Include job information for your past three jobs.  
*List the most recent job first.*

Name of Firm	City, State	Dates Employed	Your Duties

The necessary application package for this scholarship may be requested from UWest. All required documentation must be submitted above documents to [graceh@uwest.edu](mailto:graceh@uwest.edu) before deadline.

### Certification and Authorization Release

I certify that all information I have provided on this application is true to the best of my knowledge. I authorize the Office of the Registrar at University of the West to release transcripts, letters of recommendation, applications, and accompanying documents to scholarship donors and to publicize my scholarship award if I am a recipient.

Signature \_\_\_\_\_ Date \_\_\_\_\_